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Advanced Administrative Services, LLC expands services to Bloomington, Indiana

April 30, 2009 – *Advanced Administrative Services* is addressing the needs of small businesses and independent professionals in the Bloomington, Indiana area. Last week, *Advanced Administrative Services* attended Bloomington’s SBDC Business Expo on April 23, 2009. The annual Business Expo is an interactive marketplace of more than 150 exhibitors representing a number of growing industries and attracts more than 3,000 attendees. This year’s event marked the 25th anniversary of the Business Expo.

The Bloomington market has a strong business community, progressive business environment and growth in high-tech and life sciences industries. Linda D’Angelo, the owner of *Advanced Administrative Services*, had this to say about the experience at the Business Expo. “I was very fortunate to have had the opportunity to talk with representatives of so many great organizations. I was so excited with the opportunities to work with companies in the Bloomington area, that I joined the Bloomington Chamber of Commerce.”

Advanced Administrative Services offers a unique blend of business knowledge, project management experience and administrative support services to assist businesses with their critical tasks so they can focus on their core business.

What began as a single member LLC has grown to include two additional team members. Our team has over 20 years of real world business experience in such key areas as Corporate Marketing, Human Resources, Training, Accounting, Information Technology and Business Process Improvement. The owner is M.B.A. trained and all team members have a minimum of a 4 year college degree and several years of business experience.

Advanced Administrative Services was founded as a result of Linda’s desire to apply the skills and experience she gained in the corporate world to benefit smaller organizations, regardless of where these organizations are located. “After researching the virtual world, I realized my ability to use my experience to help others succeed in their business regardless of where they are located.” *Advanced Administrative Services* recently completed a Market Research Validation study for a print management solutions company in Ireland. “We can provide the level of support that normally requires the addition of full-time staff or the hiring of higher priced outsourcing firms. *Advanced Administrative Services* is a cost effective solution for everyone.”

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